



MINUTES
Oakley City Council
Work Session 7:00 PM

May 11, 2022

Anchor Location: 960 West Center Street, Oakley UT

In Attendance:

City Administration: Mayor, Zane Woolstenhulme; Councilmembers: Joe Frazier, Kelly Kimber, Tom Smart. Absent: Councilmembers Steve Wilmoth and Dave Neff (Absent).

City Staff: City Treasurer Tristin Leavitt, City Event Specialist Karylyn Bliss, Public Works Director Kendell Staples.

Others in Attendance: Suzanne Edwards, Member of the Public.

- 1. CALL MEETING TO ORDER: Mayor Woolstenhulme** Opened the meeting. **Councilmember Smart** led the Pledge of Allegiance followed by the invocation offered by **Councilmember Frazier**.
- 2. PRESENTATION: DISASTER MITIGATION PLAN PRESENTATION: SHAUNA MECHAM, MOUNTAINLANDS ASSOCIATION OF GOVERNMENT & KATHRYN MCMULLIN, SUMMIT COUNTY EMERGENCY MANAGER.**

Postponed to June 15th Work Session.

- 3. PRESENTATION: COUNTY PUBLIC ENGAGEMENT, DEREK SIDDOWAY, COMMUNICATIONS DIRECTOR SUMMIT COUNTY HEALTH DEPARTMENT.**

Postponed to June 15th Work Session

- 4. RODEO TICKETING SOFTWARE PROGRAM PROPOSAL: KARYLYN BLISS, CITY EVENT SPECIALIST & RODEO SECRETARY.**

Specialist Bliss referred to the proposal included in the Council's meeting materials and asked if there were any questions regarding the proposed change in the ticketing vendor.

41 **Mayor and Councilmember Smart** indicated that they appreciated the work she put into the
42 proposal and that it was very thorough.

43
44 **Specialist Bliss** stated that she had visited with at least four ticketing companies and during that
45 process it became clear to her, that eTix was the best fit for the city based upon pricing,
46 services, and support provided. She communicated to the Council that the eTix proposal has
47 been presented both the administrative staff and the Rodeo Committee. Both bodies are
48 forwarding positive recommendations to the City Council in favor of retaining eTix as the
49 ticketing software vendor for the rodeo and City events.

50
51 **Mayor Woolstenhulme** asked the Council for any discussion or questions regarding the proposal
52 and recommendations.

53
54 **Councilmember Frazier** asked about the hardware specifications and if the City is required to
55 purchase additional scanners. **Specialist Bliss** indicated that the hardware, up to eight scanners,
56 additional ticket printers, credit card swipe boxes, and laptops are included in the pricing.

57
58 **Mayor Woolstenhulme** asked for clarification on the availability of digital tickets.

59
60 **Specialist Bliss** stated that this is becoming the standard in the industry. The eTix platform offers
61 a very user-friendly digital ticket for both administrative staff as well as the patron making an
62 online purchase. They system still allows for hard ticket (paper) when desired.

63
64 **Councilmember Frazier** asked about the support offered by ETix. **Specialist Bliss** stated that
65 they are offering to help with all event setup needs including seating chart set-up as well as
66 transfer data from Adventuretix. For the rodeo event they will supply one person onsite for each
67 night of the rodeo for the next four years to assist with any issues at no cost. In addition, they
68 have a service that if the City elects, for specific events, eTix will provide all customer service
69 related to ticketing issues etc. The per ticket fee is increased to \$5.00 for this additional service.
70 This may be helpful for non-City sponsored events that the City is providing ticketing services.

71
72 **Mayor Woolstenhulme** asked City Treasurer, Tristin Leavitt for her opinion.

73 **Treasurer Leavitt** stated that she was very much in favor of this program as it appears to be
74 much more functional than the current system with a similar cost structure.

75
76 **Councilmember Frazier** asked if the staff had any reservations. **Specialist Bliss** stated that she
77 has been in communication with them since February and feels that they have been very
78 responsive to her questions and that she is very comfortable with their answers etc.

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80 **Councilmember Smart and Specialist Bliss** discussed how this program will really assist with
81 sponsorship ticketing, scaled seating, pre-sales by zip codes and other marketing options.

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83 **Mayor Woolstenhulme** asked for clarification on the financial commitment of the City.

84
85 **Specialist Bliss** stated that there is no annual fee for the platform and that the agreement is
86 based solely on per ticket charges by eTix to the City. The City will be billed monthly, and the
87 billing will be based on that periods' ticket sales. The per ticket charge is 10% of ticket price or
88 \$3.00 maximum. i.e., \$20 ticket price = \$2.00 per ticket fee = \$22.00 final ticket price.

89
90 Further discussion regarding per ticket fees. The city is currently being charged a per ticket fee
91 regardless of whether it is a sponsor ticket, comp ticket, in person sale, or online sale etc. and by
92 changing vendors the city can have more flexibility in including a city per ticket charge to cover
93 city costs i.e., credit card vendor charges, shipping and handling, facilities fee etc.

94
95 **Councilmember Kimber** stated that as there is no upfront cost to the city and that all costs are
96 related to ticket sales he is in favor of this change.

97
98 **Mayor Woolstenhulme** thanked **Specialist Bliss** for her work and stated that this item will be
99 placed on the consent calendar for the March 25th meeting for action by the Council.

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101 **5. SPEED LIMIT DISCUSSION – NEW LANE: Mayor Woolstenhulme**

102 **Mayor Woolstenhulme** opened the discussion by introducing a suggestion he received from a
103 constituent regarding reducing the speed limit on New Lane and Millrace. He cited the existing
104 speed limit on several city roads. He further stated that the City could reduce the speed limit for
105 a nominal cost while continuing to pursue other speed mitigation efforts. The Mayor stated that
106 Weber Canyon Road and State Road 32 are not within the Council's jurisdiction.

107
108 **Councilmember Smart** referenced a story in the Salt Lake Tribune that indicated that Salt Lake
109 City will be reducing the speed in their residential areas to 20mph.

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111 **Councilmember Kimber** stated that he likes this idea as a pre-cursor to further measures i.e.,
112 speed bumps etc. It shows that the Council is listening and working toward a solution.

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114 **Councilmember Frazier** concurs with Councilmember Kimber's sentiment.

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116 **Mayor Woolstenhulme** asked for input from Public Works Director Staples. **Director Staples**
117 stated that signage is approximately \$50-\$60 per sign and each road would need approximately
118 4 signs. He expressed some concern about supply chain issues.

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120 **Suzanne Edwards, Member of the Public** was recognized by the Mayor. Ms. Edwards stated
121 that the flashing signs are helpful and encouraged the Council to consider more of these.
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General discussion regarding the increased cost of these type of signs and the conflict with the City's dark sky ordinance. Further discussion regarding the need to publicize the change in speed via social media etc.

Mayor Woolstenhulme stated that this item would be added to the agenda for the May 25th meeting for possible action.

6. MAYOR REPORT

Mayor Woolstenhulme:

- **USDA Financing** – the city received good news this week that the USDA funding has come through. This means that the funds have been officially obligated to the well project. There are still several conditions that the City needs to meet as part of the overall financing, but this means that the City can move forward. **City Recorder Rydalch** will be working with Aqua Engineering to work through these conditions as outlined by the USDA. The City's next step is to secure a construction loan.
- **Appointment for Mosquito Abatement**-The County reached out for an appointment for a City representative to sit on the Mosquito Abatement Board. The Mayor stated that DelRay Hatch has served for several years in this capacity and has indicated that he would like to continue to serve. The Mayor stated that he would like to re-appoint Mr. Hatch to serve on the board. General discussion that this is favorable to the Council.
- **Letter of Interest for Cell Tower** – The City has been contacted about the possibility of a cell tower being located at 4501 Mill Race Road (City-owned property.) Mayor asked for thoughts from the Council. General discussion as to financial compensation, physical specifications of the tower, and location on parcel or other parcels. Discussion with **City Treasurer Leavitt** regarding the current income from the existing cell tower leases. General interest from Council. Council would like to pursue this and recommends that we encourage them to meet with public works for a site visit.
- **Summit Land Conservancy** – Received a letter from Brett Denney. The Conservancy will be performing a site visit to River Bend and Steven's Grove conservancy districts. Mayor asked Councilmember Smart to coordinate with Mr. Denney for the July 14th site visit.
- **County Council Meeting** – Mayor attended a meeting this afternoon and reported that Park City Fire is proposing to break away from the County and to become a separate entity. This removes the EMS from County jurisdiction and

164 would then require the County to contract with or develop another EMS service
165 entity. The implication for this is an increase in the taxes for the residents of the
166 County and municipalities such as ours that are reliant upon the county for
167 these services. The County has retained a professional advisor to look at
168 options. This stems from a conflict between the County and Park City EMS
169 regarding the responsiveness of the current EMS services provided by PC Fire to
170 particularly Eastern Summit County areas. The Mayor will keep the Council
171 informed as the situation unfolds.

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173
174 **7. COUNCILMEMBER REPORTS:**

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176 **Councilmember Frazier – Renewable Energy:**

177 Attended the first meeting of the Renewable Energy Board. The board would like all Council
178 members and city staff associated with our representative role to sign an NDA regarding
179 ongoing negotiations with Rocky Mountain Power. **Mayor** recommends forwarding to attorney
180 for review but generally agrees this is acceptable.

181
182 **Councilmember Smart – Recreation Complex RAP Grant Progress:**

183 Asked Public Works Director Staples to report on progress. Director Staples stated that Renner
184 started excavation for the pickle ball courts but has run into scheduling issues retaining a
185 bulldozer. Moving forward without but it could delay the Pickle Ball project. General discussion
186 to reach out to local proprietors to obtain a replacement dozer. **Councilmember Smart**
187 expressed some concern about needing to secure an extension from the County for the
188 expenditure of the first grant monies. He is confident the City can get one.

189
190 **Mayor Woolstenhulme:** Stated that he wants to have a discussion in more depth at a future
191 meeting regarding the rental of our facilities and the amenities we provide vs. the state of our
192 current infrastructure. He would like the council to consider the number of complaints we are
193 receiving about the rental of our facilities, the maintenance required, and the dedication of
194 employee time to these amenities as opposed to investment in essential services i.e.,
195 infrastructure. He is asking them to consider the WHY behind our facilities and amenities.

196 **Councilmember Kimber** is in favor of having this conversation. It allows for an examination of
197 our vision and allows for better planning. **Mayor Woolstenhulme** stated the purposes of local
198 government: to provide essential services such as public safety and utilities, to develop a sense
199 of community, and maintain local control. He's asking the Council to consider how the use of our
200 facilities applies to these purposes. What they decide as a Council affects how funds are
201 allocated, the utilization of city employee's skills and time, and the effect on local residents.
202 General discussion of the significant increase in rental income since pre-covid. Revenues from
203 rentals are up substantially. **City Treasurer Leavitt** stated that The Red Barn and Cattlemen's
204 Hall are booked every weekend through September and that Cattlemen's Hall is booked nearly
205 every night in May with only a couple of dates open. Additional discussion that the City Center

development will attract more users. **Councilmember Smart** stated that a sense of community is important, and these amenities add to that, however a discussion related to mitigation of the present challenges is welcome. Discussion of the potential need to improve the facilities based upon age and usage. Revenues generated by these amenities will have to be reinvested into the facilities possibly resulting in a lower net return. More discussion to come.

8. IN ACCORDANCE WITH THE UTAH STATE CODE ANNOTATED: THE OAKLEY CITY COUNCIL ELECTS TO ENTER A CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY AND/OR TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL (UCA 52-4-205(D) AND UCA52-4-205(A)

Councilmember Smart made a motion to enter closed session. **Councilmember Frazier** seconded the motion.

Roll Call Vote:

Councilmember Kimber	Aye
Councilmember Frazier	Aye
Councilmember Smart	Aye

8:12 PM Council went into closed session.

9:55 PM Council re-entered regular session.

9. MEETING ADJOURNED.

Approval is to form this 25 day of May, 2022


Zane Woolstenhulme, Mayor


Amy Rydalch, City Recorder