



## MINUTES

January 15, 2025

Oakley City Council  
Work Session 7:00 PM  
Oakley City Hall

Zoom Meeting Platform  
Meeting ID 820 258 4629  
Passcode 777869

Anchor Location: 960 West Center Street, Oakley UT 84055

### In Attendance:

**City Administration:** Mayor Zane Woolstenhulme; Councilmembers: Joe Frazier, Kelly Kimber, Tom Smart, Steve Wilmoth; *Councilmember Dave Neff-Absent*

**City Staff:** City Recorder, Amy Rydalch; City Attorney, Joel Yellowhorse.

**Other City Administration:** None.

**Members of the Public:** In Person: Ennis Gibbs; Via Zoom: Krista Kelly, Eva Herinkova, Heather Christopherson.

### 1. Mayor Woolstenhulme opened the meeting.

- Invocation: **Mayor Woolstenhulme**
- Pledge of Allegiance: **Councilmember Frazier**

### 2. PUBLIC COMMENT:

This portion of the record was taken directly from the transcript of the Zoom audio recording of the meeting.

**Ennis Gibbs, Wreaths Across America Kamas Valley Coordinator:** " I want to just come and he can sit down and relax, just don't take more than three minutes. I will. Thank you. You know, this is the second year that I've been involved in Race Across America. The first year I got deathly

42 ill and couldn't even participate. But my goal for that year was to cover 50 graves. And what was  
43 all said and done, they had 250 graves that were covered that year. This year, our goal was to  
44 cover all of the veterans' graves in all of the seven cemeteries in the valley, and that would  
45 amount to 500 approximately 500 graves. And we did that. It was an amazing, amazing thing. It  
46 was, it was stunning that we were able to get that kind of support. That because we got the  
47 three major cities involved, the county participated in it, the cemetery board supported it, and  
48 there was just fantastic support from all the citizens. And so I'm here to thank you for your  
49 support, and also to kind of give a report of just what happened. We did cover the 500 graves,  
50 but it's part of a much, much larger effort than that. This year, there were 3 million veterans  
51 graves covered with Wreaths Across America. I mean, it's just a stunning number. Is so  
52 impressive. And in that there was 4700 cemeteries that were covered, approximately 100 here  
53 in Utah, and we had seven of them. I mean, it's just incredible. Anyway, the mission of Wreaths  
54 Across America is basically three-fold. First is to honor the veterans that are in the cemetery.  
55 Second of all is to recognize veterans that are still alive, that come to the ceremony and  
56 recognize their service. And third is to teach young people what they did. And for those of you  
57 that were able to come, we did very, very well on mission number three, which was to teach  
58 there were a lot of young people there, and they would come up to me and they said, Are there  
59 any more reads we can give out? You know, they loved the program, so I just am here to thank  
60 you and tell you how, how I would guess that there was about at the cemetery here, Joe, maybe  
61 75 to 100 people there, participants in there, probably 10 to 12 veterans that were there, that  
62 were recognized By the crowds. So it was tremendously successful. Now the last part of the  
63 mission is to figure out, what the heck am I going to do at 500 wreaths or scattered around the  
64 valley different cemeteries? And I wonder if maybe there's some room in some of your  
65 dumpsters we could throw a few of them. We've got the cemetery district and other people that  
66 are willing to let us use a some. But I wonder if you've got any overflow room that I could put  
67 maybe 50 wreaths. "

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69 **Mayor Woolstenhulme** checked with **Recorder Rydalch** regarding room in the complex  
70 dumpster and it was decided that the City could accommodate the disposal of the wreaths.

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72 No other comments received.

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74 **3. PRESENTATION OF THE 2024 FISCAL YEAR AUDIT: Heather Christopherson, Ulrich &**  
75 **Associates:**

76 **Ms. Christopherson** presented the independent nature of the audit and went through the  
77 auditor's report with the Council. She confirmed that there were a few small adjustments but  
78 that the Council should have confidence in the financial information the staff is providing them.  
79 Audit was completed in December of 2024. She explained the financial statements, including  
80 the statement of net position and the statement of activities. She reviewed the balance sheet,  
81 modified accrual accounting and the net income statement and changes in fund balance.  
82

83 **Ms. Christopherson** recommended minor changes including tracking costs for new trials and  
84 ensuring arm's length transactions are documented. She suggested creating general ledger  
85 accounts under Parks for trail maintenance costs. She also encouraged the City to document  
86 the awarding of contracts to avoid perceived favoritism, stating that this is a challenge in small  
87 communities. She recommended the City work with a particular vendor with the rodeo. She  
88 encouraged the City to continue to make improvements in the preparation and posting of  
89 minutes of open meetings.

90  
91 **Councilmember Frazier** motioned to approve the 2024 Fiscal Year Audit. **Councilmember Wilmoth**  
92 seconded the motion. All voted in favor. **2024 Audit Approved.**

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94 **4. CELEBRATION COMMITTEE ASSIGNMENTS – Councilmember Frazier**

95 **Councilmember Frazier** asked the Councilmembers to report back on who they have contacted  
96 for their Celebration Committee assignments so that a formal Celebration Committee meeting  
97 could be held. It was reported:

98 **Jackie Neff – Parade**

99 **Katelin Gortat – Concessions**

100 **Alyssa Woolstenhulme – Jr. Rodeo**

101 **Brad Pyne – Ushers**

102 **Josh McReavy – Pickleball**

103 **To be determined – City Float**

104 **Patriotic Program – Tammi Morrison**

105  
106 General discussion regarding fireworks and the participation of volunteer coordinator, Brady  
107 Woolstenhulme, and how to incentivize him to stay in the position longer. Discussion regarding  
108 potential certification and financial benefits. **Councilmember Wilmoth** to reach out to Brady  
109 Woolstenhulme.

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111 Discussion regarding date and time for a committee meeting.

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113 **5. MAYOR REPORT:**

- 114 a. **2025 GOALS** – Mayor expressed appreciation for all the Council does on behalf of the  
115 City. He listed several things that have been accomplished in the last couple of years and  
116 then listed the projects and goals that are still in front of the Council. He asked them to  
117 consider adding to the list and whether the timeline regarding those considerations was  
118 doable.
- 119 b. **Councilmember Assignment Review**
- 120 c. **Budget Items** – City has been approached by Howard Sorensen to contribute to some  
121 items associated with the improvements to the Mountain Bike Park. He is looking for  
122 assistance with playground bark, picnic tables, and metal handrailing. The total budget  
123 ask is around \$13,500. **Councilmember Kimber** expressed concern regarding the City  
124 investment as this was a project that was proposed to the City as being funded entirely

through grant and private donations. *Item is to be added to the consent calendar for the second January meeting.*

- d. **Well Progress** – On target for mid-April substantial completion. Some valves are on back order, but a contingency plan is being considered for these parts. Potentially utilizing valves that are sourced outside the United States until the ordered valves are available and then making the change. Looking to USDA for approval of this contingency.
- e. **Rural Water Recognition** – Rural Water has selected the City's Water system as the most improved in the State for 2024. This is attributable to the Council's willingness to make changes to address additional water sources, conservation rate structures, initiate a capital improvement plan, and a willingness to make hard decisions to get the water utility operating more effectively.
- f. **Ranked Choice Voting** - Asked the Council if they would be interested in considering Ranked Choice Voting for the upcoming election. It was decided to invite a representative from the Ranked Choice Voting initiative to come speak to the Council. A decision must be made before the end of April.

#### 6. COUNCILMEMBER REPORTS:

- a. None.

#### 7. STAFF ITEMS:

- a. **Rodeo Items** – Reminder to Council to get 2025 Rodeo Ticket forms back to staff. Need to get tickets on hold prior to on sale dates.
- b. **Open Meetings Act Training** – reminded Council to complete the Open Meetings Act Training on the State Auditor Website and to then forward the certificate of completion to Amy.
- c. **Ethics Statement** – reminder to sign statement and conflict of interest disclosure need to be turned filed with Staff for posting and annual requirements.
- d. **Public Works Input from Council** – Would like Council's input regarding the crab apple tree in front of City Hall and its proximity to the flagpole. Cut down or trim. Consensus to trim. The Council also expressed a desire to have some landscaping added to the City Hall. They are appreciative of the conservation efforts but would like to see some additional clean-up and landscaping. i.e., drought tolerant plantings.
- e. **Councilmembers and Staff out of town February 12<sup>th</sup> – decision to cancel City Council meeting on February 12<sup>th</sup>.**

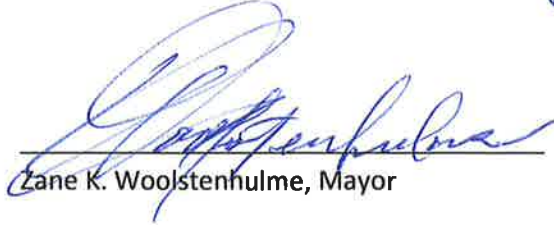
**Mayor Woolstenhulme asked for a motion to enter closed session to discuss personnel issues and potential litigation.**

**Councilmember Wilmoth motioned to go into closed session. Councilmember Smart seconded the motion. All voted in favor.**

**8:22 PM Council went into closed session.**

167 9:20 PM Adjournment.

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170 Approval is to form this 23<sup>rd</sup> day of April, 2025.

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Zane K. Woolstenhulme, Mayor

  
Amy Rydalch, City Recorder