



## MINUTES

July 23, 2025

Oakley City Council  
Regular Session and Public Hearing  
7:00 PM  
Oakley City Hall

Zoom Meeting Platform  
Meeting ID 820 258 4629  
Passcode 777869

Anchor Location: 960 West Center Street, Oakley UT 84055

### In Attendance:

**City Administration:** Mayor Zane Woolstenhulme; Councilmembers: Joe Frazier, Dave Neff, Tom Smart;  
*Councilmembers: Kelly Kimber and Steve Wilmoth- absent*

**City Staff:** City Recorder, Amy Rydalch; Water Operator, Dallas Hansen; Wastewater Operator, Daxton Hansen.

**Other City Administration:** Chris Dillman, Rodeo Committee member.

**Members of the Public:** In Person: Kevin Barker, Rob Moore. Via Zoom: Krista Kelley.

### 1. Mayor Woolstenhulme opened the meeting.

- Invocation: **Councilmember Joe Frazier**
- Pledge of Allegiance: **Mayor Zane Woolstenhulme**

### 2. PUBLIC COMMENT:

**This portion of the meeting pertaining to public comment is taken directly from the transcript of the audio recording from this meeting.**

**Kevin Barker, 612 East Weber Canyon Road, Oakley UT 84055:** "this may sound a little bit off the wall, but living here in Oakley this summer has been absolutely interesting as Rocky Mountain Power seems to generate a power outage every other day, and I was wondering if

there's anything the city could do in conjunction with Summit County or other cities locally to reach out and get Some answers as to why? On a perfectly calm morning Two days ago, there is an outage that affected the entire town and the surrounding areas. So that's my comment."

**Mayor Z. Woolstenhulme** responded to Mr. Barker's concern that he believes this is a common concern in the community and that he has some information to share in a later agenda item that relates to this inquiry.

**3. CONSENT CALENDAR:**

**a. Invoice Register**

**b. Minutes**

**Councilmember Smart** motioned to approve the consent calendar. **Councilmember Neff** seconded the motion. No further discussion. All present voted in favor. **Consent Calendar approved.**

**4. AWARD/ACKNOWLEDGE NWL ARCHITECTS for Work Completed at the 2025 Oakley Rodeo:**

**Mayor Z. Woolstenhulme** introduced the RFP review committee's recommendation to award Naylor Wentworth Architects the project for the arena complex master plan.

**Councilmember Frazier** motioned to award the project to Naylor Wentworth Architects.

**Councilmember Smart** seconded the motion. All present voted in favor. **Contract Awarded to Naylor Wentworth Architects.**

**Mayor Z. Woolstenhulme** asked Chris Kartchner and Clint Watson from BDK Construction Management to present initial data and initial assessments to the Council of the complex usage during the 2025 Rodeo production. Among other discussion items, they showed time-lapse drone footage of the traffic patterns including vehicles, patron, and contestants for the complex during the event. Sticking points for areas of service were also discussed. BDK then made a recommendation as to the process to assist Naylor Wentworth with gathering information for their master plan design. They recommended a steering committee appointed by the Council to prioritize improvements and provide feedback to the architects. Further clarification regarding the steering committee's role was discussed as well as the Mayor's recommendations for whom to appoint to the committee. It was determined that the steering committee would initially meet biweekly.

**5. RECISSION OF OUTDOOR WATER RESTRICTIONS:**

**Mayor Z. Woolstenhulme** confirmed that the water from the new Cattail Well is now in the City's culinary water system and that the State has granted a chlorination exception until December 31<sup>st</sup> of this year. He asked **Water Operator Hansen** to address the Council to explain the exception and report on the overall water system.

84 **Operator Hansen** reported on the new well's flow rate and its ability to be a sole source  
85 provider with ease until the chlorination projects were completed. He reported the conditions  
86 of the State's exception for chlorination requiring that all other sources be turned out of the  
87 system until the chlorination projects were operational. The deadline for the chlorination is  
88 December 31, 2025.

89  
90 **Councilmember Frazier** motioned to rescind the outdoor watering restrictions for users of the City's  
91 Culinary water system. **Councilmember Smart** seconded the motion. No further discussion. All present  
92 voted in favor. **Restrictions lifted.**

#### 93 94 **6. MAYOR'S REPORT**

- 95 a. **USDA Loan Closing:** USDA will allow for loan closing at substantial completion.  
96 Anticipate closing on loan at the end of August.
- 97 b. **Truth in Taxation Hearing:** Reminder to Council of the Public Hearing date for the Truth  
98 in Taxation proceedings. **Councilmember Neff and Smart** asked for clarification from  
99 the Mayor as to the rationale for increasing the tax rate. Discussion ensued regarding  
100 small incremental increases allows the City to keep up with inflation and costs without  
101 having to make large tax rate adjustments at a future date. The process for the setting  
102 of the tax rate was reviewed.
- 103 c. **New Hire:** Reservation specialist, Jenna Saunders, resigned in June. The opening was  
104 posted and after interviewing all candidates, City Staff recommended Bailey Hansen to  
105 fill the position. He informed the Council that she is related to Public Works employees  
106 Daxton and Dallas Hansen but after careful consideration of all candidates he is  
107 supportive of staff's recommendation.
- 108 d. **Rocky Mountain Power:** the Mayor shared concerns about the frequent power outages  
109 and discussed the enhanced safety settings implemented by Rocky Mountain Power to  
110 reduce potential wildfire risk. He discussed information received from a meeting with  
111 the Mayors of Summit County and Rocky Mountain Power. He outlined a process for  
112 submitting damage claims to Rocky Mountain Power due to the frequent intermittent  
113 power disruptions. The Council discussed the impact of the outages on the community  
114 and the need for better communication from Rocky Mountain Power.

#### 115 116 **7. COUNCILMEMBER REPORTS:**

- 117 a. **Councilmember Frazier- Mayoral Portraits:** Discussed plan for displaying Mayoral  
118 portraits and asked for input on design of Mayoral portrait display from  
119 Councilmembers.
- 120 b. **Councilmember Wilmoth – Small Claims Proposal (Recorder Rydalch presenting for**  
121 **Councilmember Wilmoth who is absent):** She reported an incident involving a vehicle at  
122 the complex and a softball homerun. She presented Council with a proposal to draft a  
123 policy to consider a nominal reimbursement for vehicle damage at the sports complex  
124 to assist in offsetting insurance deductibles.

- 125 c. **Councilmember Neff – Crosswalk:** inquired about a crosswalk at State Road 32 and  
126 4200 North. It was discussed that this area is UDOT's authority and would require  
127 involvement with the State if the City would like to pursue. It was discussed that this  
128 item would be kept in mind for the overall Master plan design for the complex/arena  
129 expansion project or as an item for City Planner Stephanie Woolstenhulme to address in  
130 the UDOT SR 32 Corridor traffic study.  
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132 **8. POSSIBLE CLOSED SESSION**

133 **None Held.**

134 **9. Meeting adjourned.**

135 Approval is to form this 10 day of December, 2025.  
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Zane K. Woolstenhulme, Mayor

  
Amy Rydalch, City Recorder